

Call for Structural Task Force (STF) 2019 - 2020

In 2015, the International Board identified the need to re-evaluate ESN's structures as many of the challenges faced by the organisation relate to its internal governance and structures. Following the research report published by the external consultants in March 2017, in the past 2 years the Network has gone through one of the largest and most thorough change processes in ESN ever, resulting in a proposal by the Board and CNR regarding a change in governance structure.

At AGM Thessaloniki, the proposal reached a 73% absolute majority and the changes regarding ESN's governance structure were approved. With the proposal, a set of transition procedures were also approved, outlining a detailed plan for implementing the changes in the coming couple of years.

To follow the implementation of the structural changes according to the transition procedures, and start the evaluation of other, non-governance-related elements of ESN's structure (mainly support bodies), the Board is looking for **6 members for the Structural Task Force (STF)** for 2019-2020:

- 1 Transition Procedures Responsible
- 1 Support Bodies Responsible
- 1 Communication Expert
- 1 Facilitation Expert
- 2 Legal Experts

The main role of the team will be to support the Board and the network in implementing the transition procedures for 2019-2020 and facilitating the consultation regarding ESN's support structures. While members will have different tasks according to their expertise, teamwork is very important and all members will be expected to contribute to the overall goals of the team. The mandate of the team will be from 15th of July 2019 until 14th of July 2020, while the transition will start immediately following the appointment of the members.

Tasks and responsibilities

- Implementing the approved governance changes following the approved transition procedures:
 - o In cooperation with the NCT, supporting the countries into getting ready to transition into the new model, especially when it comes to legal registration and governance procedures on the national level;
 - o Finalising the EPP and preparing other event-management related documents and tools for the new events, including for example, various calls for OC and CT;
 - o Working on other support documents and guidelines necessary for a smooth transition;
 - o Working on the preparation of the training for NBs to take place in the coming year;

- Implementing a consultation and potentially developing proposals regarding support structures in ESN International, such as committees and causes-related teams:
 - Preparing a consultation plan and drafting session outlines for carrying out interactive and online consultations with the network;
 - Analysing consultation outcomes, following up on the conclusions, and drafting proposals accordingly;
 - Communicating about the ongoing consultation and potentially about proposed changes through the existing website as well as other channels;
- Potentially attending ESN international meetings and facilitating sessions.

Requirements

- At least 2 years of experience in ESN, preferably at more than one level;
- Experience with the ESNreview process;
- Knowledge of ESN's Statutes and Standing Orders, especially the newly approved ones;
- For communication expert, graphic design skills and ability to adapt the message to various audiences;
- For the facilitation expert, knowledge of basic NFE methods and principles and experience in facilitating consultations;
- For legal experts, background in law and experience in drafting legal documents for NGOs;
- Availability to attend at least one team meeting in Brussels is a plus;
- Availability to potentially attend ESN international meetings is a plus.
- Experience with different NGOs apart from ESN is a plus;
- Background in political science is a plus;
- Preferably without a current position in ESN as the work of the Task Force can be quite demanding.

Benefits and skills development

- Working remotely in an international team;
- Extending personal and professional network;
- Gaining knowledge and experience in change management methods and principles;
- Developing analytical and problem-solving skills;
- A chance to work directly with the International Board and participate in strategy making for the organisation at large.

Please send a **CV and Completed Application form** to the Board at board@esn.org. In the application **please specify what task you are mainly applying for** (transition procedures, support bodies, communication, facilitation or legal). Do keep in mind that regardless of the specific responsibilities, the whole team is expected to contribute to the general tasks. **The deadline for applications is 9 June at 23:59h CEST.** Please note that this is a voluntary position.

In case of additional questions regarding the position, please do not hesitate to contact the Board at board@esn.org or the current STF at stf@esn.org.